

**DRAFT**

**REGULAR MEETING – FINANCE COMMITTEE**

**Litchfield Board of Education**

**Monday, August 7, 2017, Central Office Conference Room, 7:00 p.m.**

A regular meeting of the Litchfield Board of Education Finance Committee was held on Monday, August 7, 2017 at 7:00 p.m. in the Central Office Conference Room.

Members Present: Mr. Shuhi (chair), Mr. Bongiorno and Ms. Fabbri.

Also Present: Mr. Simone, Mr. Fiorillo, Mr. Fasano, Mr. Falcetti, public and press.

**Approval of Minutes**

MOTION made by Mr. Bongiorno and seconded by Ms. Fabbri: to approve the minutes of the regular Finance Committee meeting of June 5, 2017 as written.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** - none

**Public Participation**

- Request made for copies of documents being used.

**Old Business** – none

**New Business**

- a. Projected Final 2016-2017 YTD: 99% of budget is appropriated. Budget to Actual variance is under \$10,000.
- b. Exterior Maintenance Budget: External maintenance fund transfer was discussed along with history of this item, we reviewed contracts entered into by the Town of Litchfield, there are other expenses related to exterior maintenance not currently contracted; there currently is no reserve for unanticipated maintenance expenses; discussed snow removal contract and Building and Grounds Crew leader position.

**Future Agenda Items** - none

MOTION made by Ms. Fabbri and seconded by Mr. Bongiorno: to adjourn the meeting at 8:05 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Donald R. Falcetti  
Board of Education